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| logo | **Sriram Institute of Marine Studies**  Approved by the **DG Shipping, Ministry of Shipping, Govt. of India.** Affiliated to **Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping {IRS}**  **MTI Unique id : 101005** |

**Incoming routine for Pre Sea Course students**

**(to be filled in by hostel warden)**

|  |  |
| --- | --- |
| **Serial No** |  |
| **Date and day** |  |
| **Name of student** |  |
| **Date of birth** |  |
| **Course** |  |
| **Batch** | **January 2022** |
| **Time of reporting** |  |
| **Date of reporting** |  |
| **Allotted in hostel** |  |

**Remark, if any by warden** : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Handed over incoming form to above student for further action)

Date and Signature of warden: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course instructor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CAS Attendance in charge :

Store in charge;\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Galley in charge:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Laundry in charge\_\_\_\_\_\_\_\_\_\_\_ HOD Deck \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ HOD Engineering\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Course in charge : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Head of Institute;\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted to the admin office at \_\_\_\_\_\_\_\_\_ on \_\_\_\_\_\_\_\_\_\_ by me:

Student name signature with date : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ashish Kumar CAS in charge : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_