	<p align="center"><b>Sriram Institute of Marine Studies</b>          Approved by the DG Shipping, Ministry of Shipping, Govt. of India. Affiliated to Indian Maritime University Chennai, Certified ISO 9001:2015 By Indian Register of Shipping (IRS) MTI Unique id : 101005</p>	ISO/QMS Clause No 8.1
Ref QMS 8.0 Page : 01	<b>Subject : Monthly training meeting April 2022</b>	File No IMS/ADM/16
<b>Issued by :</b> Exe. Director	<b>SIMS Circular No 05 of 2022</b>	Date:31.03.2022

The objectives of ours are, were and shall remain spread maritime education, training and to provide/secure onboard training slots its pre sea course students.

To obtain the desired results and to validate education and training, the execution, monitoring assessment and training to the trainer staff is an important tool.

Normally as taught by you all, the team building stages, we are heading towards the expertise and this is result of you all for better understanding, cooperation and coordination among all.

It is our prime objective to obtain views and comments from faculty, teachers instructors and students for betterment in ongoing procedures and difficulty if any, faced by them.

Institute has system of obtaining feedback now through various means as :

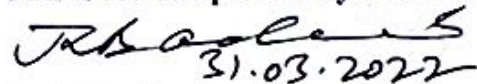
- Grievances link on official website of institute: [www.simsnd.in](http://www.simsnd.in)
- Monthly feedback by the course in-charges
- Grievances box installed near central ladder of institute building

The institute has rendered good governance in maintaining administration among staff and student and information to all shared digitally in time and without any mis-communication.

The stock on preparation for National maritime day celebration shall also be discussed as most of students and faculty not on essential duties shall attend the function on 05.04.2022 in uniforms.

Points to include in meeting for discussion/implement kindly be forwarded to H1 sir through mail, hard copy on mail id: [hoi@simsnd.in](mailto:hoi@simsnd.in).

This is for compliance by one and all.

  
31.03.2022

**Joginder Singh**  
Executive Director

**Distribution:** Normal  
Chairman and HOI Sir- for info, please  
Main Notice Board